

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES  
BOARD MEETING AGENDA**

**Location:** ITS Board Room  
ITS Office Building  
3771 Eastwood Drive  
Jackson, Mississippi 39211

**Date:** Thursday, August 15, 2013

**Time:** 11:00 A.M.

**Agenda:**

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of July 18, 2013 minutes

**Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemptions, and Planned Purchase Requests are as follows:**

- Agenda Item No. 1.5: Sandra Randall and Randy Reeves, Executive Director will present an overview and request to issue RFP No. 3709-39848 for the acquisition of an Electronic Medical Records and Facilities Management System for the **MISSISSIPPI STATE VETERANS AFFAIRS BOARD (VAB)**. The staffs of ITS and VAB jointly request approval for ITS to advertise and publish RFP No. 3709-39848 for the acquisition of an Electronic Medical Records and Facilities Management System for the Mississippi State Veterans Affairs Board.
- Agenda Item No. 2: Tangelia Harrion and Vicki Helfrich, Executive Officer, will present an overview and request to issue Letter of Configuration (LOC) No. 40579, based on General RFP No. 3708, for the acquisition of technical project advisory services for the Mississippi Wireless Information Network for the **WIRELESS COMMUNICATION COMMISSION (WCC)**. The staffs of ITS and the WCC request approval to publish LOC No. 40579-3708 for the acquisition of technical project advisory services for the Wireless Information Network for the WCC.


**Projects for Approval of the Recommended Selection/Award are as follows:**

- Agenda Item No. 3: Paula Conn and Vicki Helfrich, Executive Officer, will present the recommendation for Project No. 40540 for the continuation of the lease agreements for 37 tower sites with SpectraSite Communications LLC d/b/a American Tower for the **WIRELESS COMMUNICATION COMMISSION (WCC)**. The staffs of ITS and the WCC jointly recommend approval of the continuation of the lease agreements for 37 tower sites with SpectraSite Communications LLC d/b/a American Tower in an amount not to exceed \$12,236,400.00. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$24,286,143.87.

- **Agenda Item No. 4:** Donna Hamilton and Jim Hurst, Director, Bureau of Financial Documents, will present the recommendation for RFP No. 3584-40725 for an increase in spending authority for the Agreement with Mississippi Interactive, Inc. for eGovernment applications and services for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of the increase in spending authority for the Agreement with Mississippi Interactive LLC through December 2015, in an amount not to exceed \$1,156,656.88 for eGovernment applications and services. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$2,210,611.14.
- **Agenda Item No. 5:** Paula Conn and Clay Johnston, MIS Director, will present the recommendation for RFP No. 3596-40691 for the continuation of the Agreement with Clerus Solutions LLC for the Long-Term Program Management Services for development and implementation of various driver license and identification systems for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and MDPS jointly recommend approval of the continuation of this Agreement with Clerus Solutions LLC through February 28, 2017, in an amount not to exceed \$539,098.00 for the Long-Term Program Management Services for development and implementation of various driver license and identification systems. With this continuation, the revised not-to-exceed lifecycle cost for this project is \$6,898,229.79.

**Other Items being presented are as follows:**

- **Agenda Item No. 5.5:** Request to publish the 2014 – 2016 Master Plan. The staff of ITS requests approval to publish the 2014 – 2016 Master Plan.
- **Agenda Item No. 6:** Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.
- **Agenda Item No. 7:** Verification of Quorum for next ITS Board Meeting scheduled for Thursday, September 19, 2013.
- **Approval of Per Diem**
- **Adjournment**



**Craig P. Orgeron, Ph.D.**